

READINGTON TOWNSHIP BOARD OF EDUCATION

Virtual/In-Person Available at 52 Readington Road, Whitehouse Station
Regular Meeting 7:00 p.m.
September 14, 2021

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting remotely on September 14, 2021 at its regularly scheduled time. Due to the current public health pandemic, the members of the public who wish to attend the meeting are encouraged to do so virtually by going to Meeting ID:meet.google.com/jjc-njzf-zzp or joining by phone: (US)+1 650-535-0385 PIN: 306 117 825#. The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT– OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

II. FLAG SALUTE

III. SUPERINTENDENT’S REPORT

- Board Goals/District Goals - Gwen Thornton, NJSBA
- Opening Week Update

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting. For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District’s Policy.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the “chat” feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.

V. CORRESPONDENCE

- Email A.R. - Request
- Email J.P. - Our Kids

- Email C.C. - The Road Forward

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01
Motion _____ 2nd _____

1.01 Motion to approve the updated Road Forward: Readington Ready Plan

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01
Motion _____ 2nd _____

2.01 Motion to approve the Meeting Minutes August 24, 2021.

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

C. FINANCE/FACILITIES

Committee Report

3. Motion to adopt 3.01 - 3.07
Motion _____ 2nd _____

3.01 Motion to approve the **Bill List** for the period from **August 26, 2021 through September 15, 2021** for a total amount of **\$856,212.24**.
(Attachment 3.01)

3.02 Motion to approve **District Travel Schedule September 14, 2021** for a total amount of **\$807.40**.
(Attachment 3.02)

3.03 Motion to ratify and approve **Payroll and Agency** for the month of **July 2021** for a total amount of **\$409,363.04**.
(Attachment 3.03)

3.04 Motion to ratify and approve the following **Account Transfers for July 1, 2021 through July 31, 2021**.
(Attachment 3.04-3.04a)

3.05 Motion to ratify and approve the **Student Activities Account for July 1, 2021 through July 31, 2021**.
(Attachment 3.05)

3.06 Motion to accept the FINANCIAL REPORT CERTIFICATION OF BOARD SECRETARY'S MONTHLY CERTIFICATION BUDGETARY LINE ITEM STATUS: July 31, 2021 Pursuant to N.J.A.C.6A:23-2.11(c) 3, the Business Administrator/Board Secretary certifies that as of July 31, 2021 no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A. 18A:17-9 and 18A:22-8.1.

Jason M. Bohm, Board Secretary

Pursuant to N.J.A.C. 6:23-2.11(c)4, we certify that as of July 31, 2021 and after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A23-2.11(a)1 and that sufficient funds are available to meet the district's financial obligations for the

remainder of the fiscal year, and further, that we approve the Board Secretary and Treasurer's Reports subject to audit for the period ending July 31, 2021.
(Attachment 3.06-3.06a)

- 3.07 Motion to adopt Amendment No. 1 to the shared services agreement between Tewksbury Board of Education and Readington Township Board of Education for the 2021-22 school year, adjusting costs to reflect staffing modifications.
(Attachment 3.07)

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**D. EDUCATION/TECHNOLOGY
Committee Report**

- 4. Motion to adopt 4.01 - 4.03
Motion _____ 2nd _____
- 4.01 Motion to adopt the attached list of HSA fundraisers for the 2021-2022 school year.
(Attachment 4.01)
- 4.02 Motion to approve the submission of the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the 2020-2021 school year for Holland Brook, Readington Middle, Three Bridges, and Whitehouse Schools.
- 4.03 Motion to adopt the following curriculum for the 2021-2022 school year:
(Attachment 4.03)

CURRICULUM
Grade 4 Math
Algebra 1 (Honors 7th & advanced 8th)
Algebra 2
I&D Curriculum Grades 4-5

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**E. PERSONNEL
Committee Report**

- 5. Motion to adopt 5.01 - 5.13
Motion _____ 2nd _____
- 5.01 Motion to accept the Superintendent's recommendation to approve the attached list of club advisors for the 2021-2022 school year at their contractual rate.
(Attachment 5.01)
- 5.02 Motion to approve the following teachers to provide translations as needed for the 2021-2022 school year at their contractual rate not to exceed \$2,000.00:

Emily Bengels
Yolanda Campuzano
Kelly Parks

Maria De Los Santos
Yolanda Lima
Colleen Caballero
Jose Fernandez
Lilien Drew
Melinda Schlehlein
Dawn LoCalio

5.03 Motion to approve the following resignations:

NAME	POSITION	EFFECTIVE DATE
Catherine Sadlon	Aide/Special Education (WHS) 30-04-D3/alt	On or before 09/10/2021
Laurie Livesey	Aide/Special Education (RMS) 30-01-D3/aql	09/03/2021
Courtney Calamito	Teacher/Interv. (RMS) 20-01-D2/ahg	On or before 10/22/2021
Meherunisa Khan	Aide/Special Education (WHS) 30-02-D3/ayu	10/27/2021

5.04 Motion to approve and ratify the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Jennifer Ulloa	Aide/Special Education (WHS) 30-04-D3/auw	\$21.90/hr. Aide C Step 9	09/01/2021 - 06/30/2022
Sandra Gras	Aide/Special Education (WHS) 30-04-D3/alt	\$19.00/hr. Aide NC Step 6	On or before 09/15/2021 - 06/30/2022

5.05 Motion to approve the following appointments:

NAME	POSITION	SALARY/STEP	EFFECTIVE DATE
Patrick Paul	Maintenance Foreman (BOE) 70-05-D5/aom	\$60,000 unaligned	09/15/2021 - 06/30/2022
Jennifer Fishl	Aide/Special Education (RMS)	\$20.50/hr Aide C Step 4	09/15/2021 - 06/30/2022

	30-01-D3/aql		
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5.06 Motion to accept the Superintendent's recommendation and approve the following position control changes and designated transfers for the 2021-2022 school year:

NAME	CHANGE	POSITION	LOCATION	SALARY
Meherunisa Khan	Transfer From: To:	30-02-D3/ayu 30-02-D3/ayu	HBS Aide/Special Education WHS Aide/ Special Education	No Change
Maria Durka	Transfer From: To:	30-04-D3/azt 30-04-D3/azi	WHS Aide/Special Education RMS Aide/Special Education	No Change

5.07 Motion to accept the Superintendent's recommendation to ratify and approve Kristi Dauernheim for curriculum development effective July 1 - August 31, 2021 for the Grade 2 Math/Science curriculum. The Grade 2 Math/Science curriculum development stipend is to be paid at the contractual rate not to exceed a total of 10 hours.

5.08 Motion to accept the Superintendent's recommendation remove Courtney Calamito and ratify and approve the following Readington Middle School coaching assignment for the 2021-2022 school year at his contractual rate:

TEAM	COACH
Kevin Sanders	Girls Soccer B Coach

5.09 Motion to accept the Superintendent's recommendation and approve the following Substitute Teacher/Aide/Nurse/Bus Driver paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

NAME	SUBSTITUTE
Catherine Sadlon	Substitute Teacher/Aide
Lindsay Salaj	Substitute Teacher/Aide
Brittney Steitz	Substitute Teacher/Aide
Santiago Cuellar Jr.	Substitute Aide
Lisa Perry	Substitute Secretary/Clerical
Diane Cooney	Substitute Secretary/Clerica

5.10 Motion to accept the Superintendent's recommendation and approve the attached list of chaperones for the 2021-2022 school year.
(Attachment 5.10)

5.11 Motion to adopt the attached revised job descriptions.
(Attachment 5.11)

5.12 Motion to approve extra pay for school nurses to perform contact tracing and other Covid-19 related actions upon direction and authorization from the Superintendent of Schools for the 2021-2022 school year at the rate designated in the RTEA contract not to exceed \$5,000.00, to be paid through ESSER III/ARP grant.

- 5.13 Motion to approve the following teachers to provide virtual tutoring and/or virtual homework help at their respective contractual rate, not to exceed a total of 60 hours weekly to be paid using the ESSER III/ARP grant:

NAME	SCHOOL BUILDING
Marybeth Schwarz	RMS
Gargi Adhikari	HBS
Shaina Mirsky	RMS
Colleen Ogden	HBS
Ann Kane	HBS
Yolanda Lima	RMS
Kathryn O'Connor	TBS
Denise Birmingham	RMS
Kate Kehoe	TBS
Alli Lovering	RMS
Lindsay Solano	RMS
Colleen DiGregorio	HBS
Stacey Skene	RMS
Anna Shinn	WHS
Lora Petersen	RMS
Brian O'Neil	RMS
Victoria Fulmer	RMS
Krista Gras	TBS
Jessica Hegarty	TBS
Lynda Breckinridge	TBS
Noelle Henderson	TBS
Lilien Drew	RMS

Amy Kokoszka	TBS
Dawn LoCalio	RMS

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
 Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

**F. COMMUNICATION
 Committee Report**

6. Motion to adopt 6.01
 Motion _____ 2nd _____

6.01 Motion to accept the Superintendent’s recommendation and approve the following policies for second reading:
 (Attachment 6.01)

- Policy 3134 - Assignment of Extra Duties
- Policy 3221 – Evaluation of Teachers
- Policy 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
- Policy 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
- Policy 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
 Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____

VII. UNFINISHED BUSINESS

- Judith Wilson Board Training Takeaways

VIII. NEW BUSINESS FROM BOARD

- New Jersey School Boards Annual Convention October 26-28

IX. OPEN TO THE PUBLIC

X. ADJOURNMENT

Motion to adjourn at:

Motion _____ 2nd _____

Roll Call:

Dr. Cerciello _____ Mr. Emmons _____ Mrs. Fiore _____ Mrs. Flores _____ Mrs. Podgorski _____
 Mr. Wallace _____ Mr. Zwerling _____ Mrs. Hample _____ Mrs. Simon _____